

GENERAL INFORMATION

As Election Day approaches, Sacramento County Voter Registration & Elections department seeks Election Officers to provide important assistance to maintain the integrity of the election process.

MAKE VOTING HAPPEN!

Election Officers will work at Vote Centers or pick up Vote-by-Mail ballots at various locations throughout the county. They will perform tasks as instructed and follow proper security procedures.

WORK THE ELECTION

Available positions are:

- ▶ Vote Center Inspectors
- ▶ Vote Center Clerks
- ▶ Ballot Transporters

Meet the criteria:

- ▶ At least 18 years of age
- ▶ Resident of California
- ▶ Read & write English fluently

Attend mandatory trainings at:

- ▶ Voter Registration & Elections
7000 65th Street, Suite A
Sacramento, CA 95823

For more information to apply:

- ▶ Visit www.Elections.SacCounty.net
- ▶ Email PrecinctOperations@SacCounty.net
- ▶ Call Precincts at (916) 875-6100
- ▶ Use your smartphone and scan



ELECTION OFFICER APPLICATION

Full Name:

Address:

City, State, Zip:

Home/Cell/Work Phone:

DOB (mm/dd/yyyy):

Email:

Resident of California? YES NO

Sacramento County employee? YES NO

INTERESTS

Which position are you interested in?

Vote Center Inspector

Vote Center Clerk

Ballot Transporter

LANGUAGE

Fluent in any other language(s)?

YES NO If yes, specify:

AVAILABILITY

Check all that apply:

Mon	Tue	Wed	Thu	Fri	Sat	Sun
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Provide own transportation? YES NO

Travel for shift assignments? YES NO

5 miles or less 10-20 miles

5-10 miles 20+ miles

PREVIOUS EXPERIENCE

Describe your computer experience(s) and include software programs used:

Rate your computer skills:

None Intermediate

Beginner Advanced

Describe your work experience(s), which required you to work in a team environment:

Able to lift at least 30 pounds? YES NO

Describe your work experience(s), which demonstrate oral & written communication:

Involved in a political group, running for an elected office, or serving a term in an elected position? YES NO

CHOOSE FROM ONE OF OUR AVAILABLE POSITIONS:

VOTE CENTER INSPECTORS

- ▶ \$15.24 an hour
- ▶ Start date: Up to 10 days before Election Day
- ▶ Vote Center leader
- ▶ Assign clerk duties and breaks
- ▶ Responsible for Vote Center daily operations
- ▶ Ensure proper operation of Vote Center equipment
- ▶ Issuing and collecting official ballots from voters
- ▶ Return ballots to the assigned drop-off-site nightly

VOTE CENTER CLERKS

- ▶ \$12.00 an hour
- ▶ Flexible schedule
- ▶ Responsible for Vote Center daily operations
- ▶ Ensure proper operation of Vote Center equipment
- ▶ Issuing and collecting official ballots from voters

BALLOT TRANSPORTERS

- ▶ \$12.00 an hour
- ▶ Start date: 28 days prior to Election Day
- ▶ Valid California driver's license
- ▶ Use of personal vehicle with proof of insurance
- ▶ Travel throughout Sacramento County to collect Vote-by-Mail ballots from drop box locations
- ▶ Deliver ballots to main elections office
- ▶ Mileage reimbursements

Election Officer



Application



Voter Registration and Elections
7000 65th Street, Suite A
Sacramento, CA 95823

PLACE
STAMP
HERE
